

**AGENDA**  
**SPECIAL MEETING BOARD OF DIRECTORS**  
**California Virtual Academy at San Mateo**  
**September 24, 2024**  
**1:00 P.M.**

**ORIGINAL**

**Primary Location:**

**Zoom Meeting:** <https://zoom.us/j/3446279195>

**Conference call: (669) 900-9128**

**Meeting ID: 344 627 9195**

**Alternate Location:**

**588 Villa Centre Way, San Jose CA 95128**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The California Virtual Academy at San Mateo (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from the California Virtual Academy Office (805-581-0202). You may also email [carobinson@caliva.org](mailto:carobinson@caliva.org).
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the California Virtual Academy Office (805-581-0202) or emailing [carobinson@caliva.org](mailto:carobinson@caliva.org) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

California Virtual Academy at San Mateo does not discriminate on the basis of age, race, creed, color, sex, national origin, religion, gender, physical or mental disability, ancestry or marital status, in any of its policies, procedures of practices.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Charter School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact California Virtual Academy at San Mateo office at (805)581-0202.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 1:04 P.M.

**B. ROLL CALL**

	Present	Absent
Ms. Holly Moss (Treasurer)	<u>  X  </u>	<u>      </u>
Ms. Corrie Marquez-Canseco (President)	<u>  X  </u>	<u>      </u>
Ms. Jennifer Larocque (Secretary)	<u>  X  </u>	<u>      </u>
Ms. Elena Miles	<u>  X  </u>	<u>      </u>

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. ITEMS SCHEDULED FOR INFORMATION**

A. Board Governance Training

**IV. ADJOURNMENT**

The meeting was adjourned at 2:24 P.M.